



Tax Tips for the Small Business



This workshop will help you obtain an understanding of the federal tax reporting requirements. General information will be provided on the following topics:

- *Tax Updates (Jobs & Growth Tax Relief & Reconciliation Act)*
- *Tax Avoidance Schemes*
- *Compliance Overview*
- *Employment and Self-Employment Tax Reminders*
- *Electronic Filing and Payment Information*

A representative from the Internal Revenue Service will conduct the workshop.

Date: February 17, 2004
Time: 6:30 p.m. until 8:30 p.m.
Location: U. S. Small Business Administration
233 Peachtree Street, Suite 1900
Peachtree Center, Harris Tower
Atlanta, GA 30303

Admission is free.

Mandatory pre-registration is required in order to reserve seating and to enter the Peachtree Center-Harris Tower building after 6:00 p.m. due to security purposes. You must bring proper identification with picture (such as driver's license) to enter the building. No walk-ins are admitted.

Please contact Dorothy Fletcher, Economic Development Specialist at (404) 331-0100, ext. 305 to register for the class. Seats are limited. Fax Number: (404) 331-0101

Registration Form – Tax Tips for the Small Business

Please complete the registration form and return it to the aforementioned address to the attention of: Dorothy Fletcher or e-mail the information below to Dorothy.fletcher@sba.gov.

Name: _____

Address: _____

Telephone Number: _____

Business Name: _____

E-mail Address: _____

Sponsored by:

U. S. Small Business Administration